

**DEVELOPMENT SERVICES DEPARTMENT  
BUILDING DIVISION**

**6591 ORANGE DRIVE • DAVIE, FLORIDA 33314-3399  
PHONE: 954.797.1111 • FAX: 954.797.1086 • WWW.DAVIE-FL.GOV**

**TENNIS/BASKETBALL COURT CHECKLIST**

**\*We require 3 sets of plans/surveys Packaged and stapled together and 2 copies of applications and all other forms being submitted for this permit**

**Required**

- \_\_\_ Print out from the Broward County Property Appraisers Office (**WWW.BCPA.NET**)
- \_\_\_ **Zoning**        1 Sealed Survey (Original) and 3 Copies no older than 2 years without survey affidavit  
                      3 Location/ Plot Plan (Showing all intended set backs from property line and other existing structures)  
                      Provide photo metrics if court is lighted.  
                      If installing a fence label height.  
                      Surveys must show all easements and encumbrances
- \_\_\_ **Landscaping**   (Tree Affidavit Stating that no trees have been removed. (Obtained from Landscape Dept))
- \_\_\_ **Structural**     3 Complete sets of engineered plans for fence in excess of 12' in height
- \_\_\_ **Engineering**   Complete Engineering cross section form showing drainage cross sections from top of slab to property line  
                          including swale, all dimensions and elevations show three views rear, left, and right.
- \_\_\_ Department of Planning and Environmental Protection (Stamped on each set of plans \*bring in all forms they return)
- \_\_\_ Drainage District: if applicable - (Drainage/Lake Maintenance Easement)  
                          **(Required only if structure is in easement)** (Stamped on slab Location Plan)
- \_\_\_ Central Broward Central Water District
- \_\_\_ South Broward Drainage District Approval
- \_\_\_ Tindall Hammock Approval
- \_\_\_ Completed Building Permit Applications
- \_\_\_ Notarized Signature on Applications
- \_\_\_ Contractors- A Copy of all application licenses (Competency & Business Tax Receipt) original insurance  
                          certificates for Workman's Comp and General Liability
- \_\_\_ Disclosure Statement - if submitted as on owner / builder application.
- \_\_\_ Plan Check Fee in the amount of \$30.00 at time of permit submittal.

\_\_\_\_\_ Contractors Signature

\_\_\_\_\_ Owner signature required if applying for an owner builder permit